**Date:** July 6, 2022

**Time:**  11:00 a.m.

**Location:**  Professional Outplacement Assistance Center

1306 Concourse Drive, Suite 340

Linthicum Heights, MD

**Joining Info:** Access Using Video Conferencing

 meet.google.com/tth-pvdx-sbf

 Join by phone

 (US) +1 352-608-0121 (PIN: 767512793)

**Members Present:**

John V. Mettee III, Chair, Land Surveyor

Tammy Rollins, Vice Chair, Consumer Member

Thomas M. Orisich, Land Surveyor

 Jeanne L. Nebre, Land Surveyor

 T.J. Frazier, Land Surveyor

 Derrick McLaughlin, Consumer Member

**Labor Officials & Staff Present:**

Zevi Thomas, Executive Director

Raquel M. Meyers, Assistant Executive Director

Milena Y. Trust, Board Counsel

Danielle Anderson, Web Content and Outreach Coordinator

**Others Present:** None

**CALL TO ORDER**

Chair, John V. Mettee, III, called the Business meeting of the Maryland Board for Professional Land Surveyors to order at 11:14 a.m.

**APPROVAL OF THE MINUTES**

The members of the Board reviewed the Business minutes held on June 1, 2022. Motion (I) was made by Mr. Orisich, seconded by Mr. McLaughlin, and unanimously carried by the Board to approve the minutes with corrections.

**CORRESPONDENCE**

Mr. Mettee stated that correspondence was received from Mr. John Palatiello, MSS Executive Director asking questions pertaining to Maryland’s rules associated with reciprocity and the types of surveys such as construction stakeout and topo surveys allowed without registering with the state of Maryland. Mr. Frazier clarified Maryland does not have true reciprocity and Mr. Orisich agreed. Does Maryland exempt out-of-state surveyors from doing topographic surveys? Mr. Orisich further explained that construction stakeout is the measurement of construction. It involves driving stakes in the ground to identify the location of a designed improvement. Ms. Trust stated construction stakeout is part of the definition of surveying and the Board is in the process of promulgating regulations. Ms. Trust agreed to respond to Mr. Palatiello and state the sections of the law regarding construction stakeout and comity.

 Mr. Mettee stated a second correspondence was received by Mr. James Afful, PE, PLS, Dipl. CPO, AULtec, Inc. regarding COMAR 09.23.03.09 and does it apply to Professional Land Surveyors. Ms. Trust stated that COMAR is in the Board’s code of ethics. Also, it is in the Engineers and Architects code of ethics. Mr. Mettee stated the reviewer is requiring this information order to place this on his plans. Ms. Trust stated that in disciplinary action you cannot put this seal unless it’s been reviewed by an engineer. Mr. Frazier stated this is defined in section .12 (I). Ms. Trust stated this definition can be found in the Minimum Standards of Practice. After a brief discussion, Mr. Mettee stated this topic will be discussed further at the Joint chairs meeting, July 6, 2022.

**NEW BUSINESS**

Mr. Orisich informed the board that the PAKS survey on Minor Engineering had an adequate number of responses; however, not enough positive responses. This likely means a Minor Engineering exam will not be a module on the PS Exam. The motions regarding the PS Exam to be composed of 4 or 5 modules are being withdrawn until the results of the PAKS are finalized. Mr. Mettee advised those voting to review these motions carefully. Mr. Mettee thanked Mr. Orisich for the update.

Ms. Nebre stated that she was part of the NCEES education committee, and the NCEES education awards were announced.

**OLD BUSINESS**

Ms. Anderson asked Ms. Nebre to submit her biography to be featured in an upcoming ByDesign newsletter.

**EXECUTIVE DIRECTOR’S REPORT**

Mr. Thomas informed the regulatory concept sheet was approved. Currently, he is working with another Executive Director to get this completed by next week. The location of the meetings has been moved to the Professional Outplacement Assistance Center (POAC) during building repairs at 1100 N. Eutaw Street. A list of applicants was received for a new administrator for this and the Landscape Architecture Board. Interviews will be underway within the coming weeks.

Ms. Trust clarified that the proposed regulations will next be placed in an electronic file and sent to the Maryland Register. Ms. Trust informed the Maryland Register that it comes out the 2nd Friday of each month. She stated the regulations will be posted by the next meeting.

**BOARD COUNSEL’S REPORT** - None.

**MARYLAND SOCIETY OF SURVEYORS** - None

**APPLICATIONS FOR REVIEW**

Mr. Mettee stated applications reviews are underway.

**EXECUTIVE SESSION** - None

**COMPLAINT COMMITTEE REPORT**

Mr. Orisich presented the Complaint Committee Report.

04-LS-20 No change. Waiting on the result of the court case. Scheduled September 2022.

12-LS-22 Investigating. Requesting response from Surveyor.

14-LS-22 Investigating. Needs a signed Complaint. Will close by the next meeting.

15-LS-22 Investigating. Need further evidence from the Complainant.

Motion (II) was made by Ms. Rollins, seconded by Mr. McLaughlin, and unanimously voted to approve the Complaint Committee Report.

**OTHER BUSINESS**

The next Board meeting is on August 3, 2022, at the Department of Labor, Professional Outplacement Assistance Center (POAC) location, Linthicum, MD

**ADJOURNMENT**

 There being no further business to discuss, Motion (III) was made by Mr. McLaughlin, seconded by Mr. Orisich, and unanimously carried by the Board to adjourn at 12:11 p.m.

Approved: \_\_\_\_\_\_ without corrections \_\_\_X\_\_\_\_ with corrections

 Signature on File

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John V. Mettee III, Chair

Date: \_\_September 7, 2022\_\_\_\_\_