**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  August 11, 2022

**Time:** 9:30 a.m.

**Place:** 8005 Harford Road

 Fallston, MD 21047

Access Using Video Conferencing

 Meet.google.com/ipm-pxny-hej

 Phone: 1-484-416-2276

 PIN: 201 307 165#

**Present:** David G. Mongan, P.E, Chairman

 Karl Rickert, P.E, Vice Chairman

 Sallye Perrin, P.E., Secretary

                         Edward Hubner, P.E.

 Howard (Skip) Harclerode, P.E.

 Sallye Perrin, P.E., Secretary

**Others Present:** Zevi Thomas, Executive Director

Raquel Meyers, Assistant Executive Director

 Ruby Courtney, Board Administrator

Milena Trust, AAG, Counsel to the Board

 Danielle Anderson, Web Content Coordinator

 Michelle Compton, Summer Clerk, AAG

 Christopher Ryle, Reciprocity Applicant

 Nicolas Cota, Reciprocity Applicant

 Natalie Kovac, Reciprocity Applicant

 Mathu Davis, Reciprocity Applicant

**Absent:** Pastor Farinas, P.E.

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**CALL TO ORDER**

Chairman Mongan called the meeting to order at 9:40 a.m.

**ACTION ON MINUTES**

Motion (I) was made by Mr. Hubner, seconded by Mr. Harclerode, and unanimously carried by the Board to approve the minutes of the July 19, 2022 Board meeting as submitted.

**APPLICATIONS APPROVED BY THE BOARD**

Motion (II) was made by Ms. Perrin, seconded by Mr. Rickert, and unanimously carried to approve 16 applications for reciprocity, one application for Transfer Grades and 27 applications for the Principles and Practice of Engineering Examination.

**Applications for PE Licensure by Reciprocity are as follows:**

Assi, Khaled (59761) Neikirk, Michael E. (59769)

Dangol, Saroj (59762) Ryles, Christopher (59780)

Ganesalingam, Chinthoory (59763) Varma, Chandra Ponnurangam (59770)

Heydarpour, Parsa (59764) Veltri, William P. (59771)

Imran, MD Shah (59765) Watson, Daniel G. (59772)

Inanloo, Barhareh (59766) Yeosock, Michael M. (59773)

Knoll, Douglas E. (59767) Zahin, Abdulrahman (59774)

Labonte, Jourdan L. (59768) Zhang, Bo (59775)

**Application for PE Licensure by Transfer Grades is as follows:**

Kincaid, Diana M. (49677)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Ajebew, Sintayehu D. Leatherman, John M.

Anderson, Casey L. Lott, Steven R.

Bhatt, Jay Mayberry, Kaitlyn J.

Boyce, Jeffrey W. Nguyen, Chau D.

Brevett, Sekou Orem, Brady D.

Brown, Yanique C. Plangetis, Vasilios

Chambers, Rachel A. Prasai, Abhilekh

Cherniak, Treyton V. Rose, Christopher A.

Dang, Any-Huy K. Smith, Jill S.

Deban, Anthony F. Solininko, Igor

Gotsch, Wayne A. Summers, Joshua P.

Holtschneider, Matthew R. Ubry, Alexander M

Kernodle III, Wilbur L. Wallace, Brittany M.

Kundmueller, Justine P.

**Appearance of an Exam Applicant – Bridges**

Mr. Bridges appeared before the Board because his application to sit for the Principles and Practice of Engineering (PE) exam was denied at the July 2022 Board meeting due to insufficient engineering work experience. He applied for the PE exam under Option B, which requires graduation from a college, or University on completion of at least a four-year curriculum in engineering that the Board has approved, passing of the Fundamentals of Engineering, and at least four years of engineering work experience that is acceptable to the Board.

After explaining all options that an applicant can apply for the PE exam, the Mechanical Engineer Board member, Mr. Hubner, informed the applicant that his degree was not in engineering, but in Physical Sciences, so he is required to apply for the PE exam under Option D, which requires 12 years of engineering work experience. Mr. Bridges reported seven years and eight months of acceptable work experience. Mr. Hubner granted him two years of work experience requirement for his degree, giving him a total of nine years and eight months toward a 12-year work experience requirement.

Mr. Bridges understood the reason for denial and informed the Board he would have the required amount of work experience in October 2025.

**NEW BUSINESS**

**Election of Officers**

In accordance with the Board’s yearly Election of Officers, Chairman Mongan called for nominations.

Motion (III) was made by Ms. Perrin to nominate Mr. Mongan, as Board Chairman.

Motion (IV) was made by Mr. Rickert to nominate Mr. Harclerode as Board Chairman.

With there being no further nominations, a vote was taken. Mr. Thomas voted by proxy on behalf of Mr. Farinas. After the votes were counted, Mr. Harclerode was elected Board Chairman.

Motion (V) was made by Mr. Harclerode to nominate Mr. Rickert as Vice-Chairman.

Motion (VI) was made by Mr. Rickert to nominate Mr. Mongan as Vice-Chairman.

With there being no further nominations, a vote was taken. After the votes were counted, Mr. Mongan was elected Vice-Chairman.

Ms. Perrin agreed to remain Board Secretary.

**Committee Assignments**

Ms. Perrin agreed to remain Chair of the CPC Committee.

Mr. Rickert agreed to remain Chair of the Complaint Committee and Mr. Hubner will remain on that committee as well.

Ms. Perrin will remain Chair of the Education Committee. The new Board Chairman, Mr. Harclerode, will assist with that Committee.

**CPC Provider Application**

Ms. Perrin voiced her concern that once a CPC Provider has been approved, they can indefinitely offer courses to Maryland Professional Engineers. Mr. Mongan suggested a one-page review of the providers. Mr. Rickert suggested the applications should be confirmed every five years, with an update to personnel, content, etc. If providers do not respond , it will be assumed that the provider is no longer interested in offering courses to Maryland Professional Engineers; therefore, their name will be removed from the website as an approved provider.

Mr. Rickert had a discussion with a licensee who informed him Maryland is the only state that requires a quiz for courses taken. Mr. Thomas stated that is the standard practice for other Design Boards. Mr. Hubner expressed his concern about the outcome measures for pre-recorded online courses. Ms. Trust stated in our regulations, outcome measures are only required for self-directed activities.

The Board understands this task may be considerable for the staff because of the large number of approved providers. The Board asked that Mr. Thomas and Ms. Courtney provide the Board with a plan to notify the approved providers and supply the Board with a draft notification that will be sent out to the providers at the next meeting.

**OLD BUSINESS**

**Disciplinary Actions to be Reported**

This matter will be discussed in the Complaint Committee.

**Review of Motions for the NCEES Annual Meeting**

Mr. Hubner provided the Board members with copies of the motions for the NCEES Annual Meeting being held August 23 – 26, 2022 in Carlsbad, CA. The Board discussed those motions and decided Mr. Rickert would be the voting delegate for the Board.

**CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT**

Motion (VII) was made by Ms. Perrin, seconded by Mr. Harclerode and unanimously carried by the Board to approve the CPC Provider application of Barton & Loguidice, D.P.C.

**REPORT FROM ETHICS COMMITTEE**

Ms. Trust stated the Board sponsored Ethics course was created by the former Executive Director and asked if Mr. Hubner could do the voice over. Mr. Hubner agreed. Mr. Hubner informed the Board he has already gone over the course and made some minor changes.

**REPORT FROM EXECUTIVE DIRECTOR**

ABET is resuming on-site visits this year and asked if the Board is interested in assigning an observer for ABET reviews taking place at Morgan State University. Mr. Harclerode, expressed interest in taking part as a board representative. Mr. Thomas encouraged any other board members who wish to serve as observers to notify him before the deadline. Mr. Thomas also informed the Board that staff continue to telework in an hybrid model while repairs to the HVAC system at 1100 N. Eutaw are still underway.

**REPORT FROM BOARD COUNSEL**

Ms. Trust reminded the Board members to be mindful of not discussing Board matters while at the NCEES Annual Meeting in Carlsbad, CA and that Board members should refrain from establishing a quorum during any meetings.

**CORRESPONDENCE**

**Email from ABET – Notification of Observer Opportunity**

The Board received an email from Beth Mundy, Assistant to the Chief Accreditation Officer, ABET. ABET is resuming on-site visits this year and asked if the Board is interested in assigning an observer for ABET reviews taking place at Morgan State University. Mr. Thomas will respond thanking ABET for extending the invitation. Mr. Thomas will notify ABET if the Board decides to designate observers.

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 24 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**REINSTATEMENT APPLICATIONS - None**

**EXECUTIVE SESSION**

Motion (VIII) was made by Harclerode, seconded by Mr. Hubner and unanimously carried to enter Executive Session at 10:57 a.m. at Meet google.com/ipm-pxny-hej or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).  Upon completion of the session, the Board reconvened its public meeting at 12:20 p.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee July 14, 2022.

03-PE-21 Settlement Agreement Signed. Fine Paid

16-PE-22 Received Report from Investigator. Requesting additional information from

 Complainant

18-PE-22 Investigating

01-PE-23 Respondent being sent letter

02-PE-23 New Complaint-Assign to investigator

03-PE-23 Referred by PLS Board – Respondent being sent letter

Motion (IX) was made by Ms. Perrin, seconded by Mr. Mr. Hubner, and unanimously carried to accept the recommendations of the Complaint Committee.

**OTHER BUSINESS**

The next Board meeting is scheduled for Thursday, September 8, 2022.

**ADJOURNMENT**

Motion (X) was made by Mr. Hubner, seconded by Ms. Perrin, and unanimously carried to adjourn the meeting at 12:50 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ With Corrections                     \_\_\_\_\_\_\_\_\_\_x\_\_\_\_\_\_\_ Without Corrections

Signed by: Howard C. Harclerode, II Date: October 6, 2022

                  Board Chairman