

State of Maryland
BOARD OF INDIVIDUAL TAX PREPARERS
BUSINESS MEETING AGENDA
500 North Calvert Street Baltimore, MD 21202
Monday, August 14, 2017
10:00 AM

1. Call to Order
2. Approval of Minutes of June 26, 2017 Board Meeting
3. Report of the Vice Chair
4. Executive Director's Report
5. Examination Committee Report – Ms. Bourassa
6. New Business
 - A. Board Enforcement Hearing Schedule for Fall 2017
 - B. Board Orientation
7. Old Business
 - A. Examination Committee
 - B. Code of Professional Conduct Committee
8. Executive Session

The Board expects to go into a closed Executive Session for discussion of the following matters:

 - A. The Complaint Committee Report--This is an administrative function of the Board and as such is not subject to the Open Meetings Law.
 - B. Conduct Disclosures on Applications--The Board will be consulting with counsel for legal advice on these matters as allowed under General Provisions Article § 3-305(b)(7).
9. Adjournment

(Please silence electronic devices during the meeting. Thank you.)

Next Meeting Date – September 25, 2017 10:00 am, 500 N. Calvert Street, Third Floor Conference Room, Baltimore Maryland 21202