

State of Maryland
BOARD OF INDIVIDUAL TAX PREPARERS
BUSINESS MEETING AGENDA
500 North Calvert Street Baltimore, MD 21202
Monday, December 19, 2017
10:00 AM

There are four hearings scheduled beginning at 11:00 AM

1. Call to Order
2. Approval of Minutes of November 13, 2017 Board Meeting
3. Report of the Chair
4. Executive Director's Report
5. Examination Committee Report – Ms. Bourassa
6. New Business
7. Old Business
 - A. Review of the CPE web site for WebCE
8. Executive Session
The Board expects to go into a closed Executive Session for discussion of the following matters:
 - A. The Complaint Committee Report--This is an administrative function of the Board and as such is not subject to the Open Meetings Law.
 - B. Conduct Disclosures on Applications--The Board will be consulting with counsel for legal advice on these matters as allowed under General Provisions Article § 3-305(b)(7).
9. Adjournment

(Please silence electronic devices during the meeting. Thank you.)

Next Meeting Date – January 29, 2018 10:00 am, 500 N. Calvert Street, Third Floor
Conference Room, Baltimore Maryland 21202