

STATE OF MARYLAND
BOARD OF INDIVIDUAL TAX PREPARERS
Business Meeting Minutes
October 24, 2016

TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
3rd Floor Conference Room
Baltimore, MD 21202

PRESENT: Fredric "Rob" Bader, Chair
Kay Riddle, Vice Chair
Jane Bourassa
Michael Canet

ABSENT: Patti Snell
Marianela Del-Pino-Rivera
Matthew Lawrence, Board Counsel and AAG

**DLLR STAFF
PRESENT:** Dennis Gring, Executive Director
Joel Jacobson, Board Counsel and AAG
Sloane Kinstler, Board Counsel and AAG
Alicia Coar, Board Secretary
Ja-Keyia Williams

**OTHERS
PRESENT:** Tom Brady, MSATP
Charita Douglas
Mary Beth Halpern, MACPA
Thorman Jerm, Jr. ITP
Adrian Nagri, Baltimore Cash
Alverta Steinwdel, MSATP
Cherby Worthington, ITP

The Board had scheduled three administrative hearing for 10:00 AM before the start of the business meeting. Two administrative hearings: *MITP 16-0021 - Maryland Board of Individual Tax Preparers v. Marquise Simon*; *MITP 16-0080 - Maryland Board of Individual Tax Preparers v. Irene Taylor Freeman*; and *MITP 16-0110 - Maryland Board of Individual Tax Preparers v. George Deutsch*. Settlement agreements were completed in MITP 16-0021 and MITP 16-0080.

Chair Bader called the meeting to order at 11:20 AM.

Mr. Bader introduced Assistant Attorney General Sloane Kinstler, who will serve as advice counsel for Assistant Attorney General Matthew Lawrence.

The Board recessed the meeting to conduct the hearing in MITP 16-0110.

The Board recessed for lunch at 11:35 a.m.

The Board resumed the meeting at 12:53 p.m. after which time, upon a motion **(I)** made by Mr. Canet and seconded by Ms. Riddle, the Board voted to go into Executive Session in order to consult with counsel, which is permitted to be closed pursuant to the General Provisions Article, Section 3-305(b)(7). Upon a motion **(II)** by Ms. Bourassa, and seconded by Ms. Riddle the Board unanimously voted to return to public session at 1:05 p.m.

Upon a motion **(III)** by Mr. Canet and seconded by Ms. Riddle, the minutes from the September 29, 2016 meeting were approved without corrections unanimously.

Report of the Chair

Mr. Bader did not give a Chair's report

Executive Director's Report

Mr. Gring did not give an Executive Director's report.

Old Business

The Board received two comments on regulations to give interpretive guidance to the public and the regulated industry by providing examples of activities the Board considers to constitute providing individual tax preparation services as that term is defined in Business Occupations and Professions Article, §21-101(f), Annotated Code of Maryland. These comments were received from the Maryland Society of Accountants and Tax Preparers and Chesapeake Tax and Accounting, LLC. The Board tabled discussion of the proposed regulations and comments until the November 14, 2016 meeting.

New Business

There was no new business.

The Board recessed the proceedings at 11:35 a.m. for lunch.

Administrative Hearing

The Board recessed the meeting at 2:00 p.m. to conduct administrative hearing in the matters of the Board of Individual Tax Preparers v. Charita Douglas (MITP16-0067).

The Board resumed the meeting at 4:31 p.m. after which time, upon a motion **(IV)** made by Mr. Canet, and seconded by Ms. Riddle, the Board voted to go into Executive Session in order to consult with counsel, which is permitted to be closed pursuant to the General Provisions Article, Section 3-305(b)(7). Upon a motion **(V)** by Mr. Canet and seconded by Riddle, the Board unanimously voted to return to public session at 4:38 p.m.

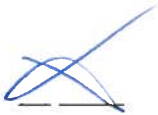
Mr. Canet presented the Complaint Committee Report. Three administrative hearings are scheduled for the November 14, 2016 meeting. Upon a motion **(VI)** by Ms. Bourassa, and seconded by Ms. Riddle the Board unanimously accepted the Complaint Committee Report.

Next Meeting Date

The next meeting of the Board will be held on ~~Monday, October 24, 2016 at 10:00 a.m.~~

Adjournment

There being no further business, a motion **(VII)** was made by Mr. Canet, seconded by Ms. Bourassa and unanimously carried to adjourn the meeting at 4:47 p.m.




With corrections



Without corrections

Signature on File


Fredric Bader, Chair


Date