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**Cosmetologists’ Board Meeting**

Monday, November 7, 2022

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A meeting of the State Board of Cosmetologists was held on Monday, November 7, 2022, at 10:00 a.m. by teleconference.

**Board Member Attendees**

Ms. Tammy Ehrbaker, *Chair,* *Cosmetologist Member*

Ms. Shanay Dudley, *School Member*

Ms. April Kenney, *Cosmetologist Member*

Ms. Trai Dagucon-Hunt*, Industry Member* (Absent)

Ms*.* Rosalind Hosley*, Cosmetologist member*

Ms.Kelly Canty*, Consumer member* (Absent)

**Other Staff Attendees**

Ms. Nicole Fletcher, *Executive* *Director*

Ms. Breona Scott, *Administrative Officer*

Ms. Natika Wallace, *Administrative Officer* (Absent)

Ms. Leslie Braxton*, Licensing Supervisor*

Ms. Sophie Asike, *Assistant Attorney General*

**Agenda**

Quorum Announced and Meeting Called to Order

A quorum was announced by Chair, Ms. Tammy Ehrbaker and the meeting was called to order at 10:04 a.m.

Approval of Agenda

Chair, Ms. Tammy Ehrbaker asked for a motion to approve the agenda. Ms. Shanay Dudley made a motion to approve the agenda, seconded by Ms. April Kenney and the agenda was unanimously approved.

Approval of October 3, 2022, Minutes

The minutes of the October 3, 2022, meeting were reviewed by the Board. Chair, Ms. Tammy Ehrbaker asked for a motion to approve the minutes. A motion was made by Ms.Shanay Dudley to approve the minutes, seconded by Ms. April Kenney and the motion unanimously passed.

New Business-No New Business

Old Business

1. **STAFFING UPDATE**

Executive Director Nicole Fletcher announced that effective July 13, 2022, she is now the Board of Barbers and Cosmetology Executive Director. The Assistant Executive Director position was reposted and interviews have been conducted. Executive Director Nicole Fletcher will be acting as the Deputy Director until that position is filled.

1. **LEGISLATIVE UPDATES- No Legislative Updates**
2. **CURRICULUM APPROVAL**

Executive Director Nicole Fletcher announced that several curriculums are in the process of being reviewed.

1. **INSPECTION REPORT**

Licensing Supervisor Ms. Leslie Braxton provided an Inspection Summary for today’s meeting. The Data was collected from October 3, 2022 – November 6, 2022.

|  |  |
| --- | --- |
| 50 | # Of new shop applications received |
| 5 | # Of new shops pending inspections - assigned |
| 12 | # Of new shops pending inspections – unassigned |
| 17 | Complaints received |
| 9 | Complaints open - to be investigated |
| 20 | Complaints - inspections completed |
| 225 | Inspections conducted |
| 101 | Inspections passed |
| 81 | Inspections failed |
| 1 | Failed late renewal inspections |
| 12 | Failed complaint inspections |
| 6 | Failed new shop inspections |

**Public Comment**

Ms. Crystal Thomas thanked the Board for allowing the public to comment and to be a part of the meetings.

**Adjournment**

Ms. Tammy Ehrbaker made a motion to call the meeting to adjourn at 10:28 A.M

APPROVED BY: ​\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_*on December 5, 2022.