



**STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, AND
REFRIGERATION CONTRACTORS
BUSINESS MEETING MINUTES**

Date: August 14, 2024

Time: 10:30 a.m.

Place: The Board of HVACR Contractors meeting was held via teleconference (US +1 208-907-5480 PIN: 871 402 772#).

Members Present: **Michael Giangrandi, Chairman**, Master HVACR Contractor
Lawrence Kitching, Vice Chair, Master HVACR Contractor
Dwight Needham, Master HVACR Contractor
Amadou Magazi, Master HVACR Contractor
Winfield “Rocky” Jones, Master Plumber Member
David Politzer, Consumer Member

Members Absent: **Michael Weglarz**, Master Electrician

Staff Present: **John Bull**, Executive Director, Mechanical Licensing Unit
Sloane Fried Kinstler, Assistant Attorney General
LaKissha Thornton, Administrative Officer, Mechanical Licensing Unit

Guests Present: None

Call to Order

Chairman Giangrandi called the Business Meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration (“HVACR”) Contractors (“Board”) to order at 10:35 a.m.

Approval of Minutes

A motion was made by Mr. Jones to approve the business meeting minutes of the July 10, 2024, HVACR Board meeting without amendment or correction, seconded by Mr. Weglarz, and, by a roll call vote, unanimously approved by the Board.

Complaint Committee Report

Ms. Thornton reported the findings of the Complaint Committee as follows:

<u>Closed Complaint</u>	<u>Under Investigation</u>	<u>Sent for A.G. Pre-Charge</u>	<u>Criminally Charged</u>
24-0044	24-0043	24-0007	24-0039
24-0052		24-0034	24-0047
		24-0049	24-0053
			24-0054

A motion to approve the findings of the Complaint Committee was made by Mr. Jones, seconded by Mr. Magazi, and, by a roll call vote, unanimously approved by the Board.

Application Review Committee

There was no Application Review Committee report.

Review of Examination Statistics and License Totals

Director Bull reported the following PSI exam statistical summaries for the month July 2024:

	Candidates Tested	Passed	Failed	Pass Rate %
July 2024				
Total	46	15	31	33%

Cumulative- YTD

Total	368	143	225	39%
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Testing to date

Total	12,731	5504	7227	43%
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There are currently 21,477 active licensees. Director Bull also reported that the Board received notice from PSI that the exam would begin being administered in Spanish.

Correspondence

There was no correspondence submitted.

Old Business

There was no Old Business to be discussed.

New Business

There was no New Business to be discussed.

Executive Director’s Report

Director Bull informed the Board that interviews to fill the vacant Board Administrator position for the HVACR Board would be held on August 22, 2024.

Director Bull informed the Board that he had met with PSI to discuss changing the exam application process from paper forms to an online application. He stated that he was scheduled to meet with PSI next week and would update the Board on the outcome of the meeting next month. Director Bull continued, stating that PSI was still in the process of implementing the Spanish language versions of the HVACR Exams and would also update the Board on their progress at next month’s meeting.

Director Bull reminded the Board that the September 11, 2024, Board meeting would be held in person for Board members, and that there would be an Administrative Hearing after the meeting. He stated that the hearing would take place at 11:30 a.m., and if the Board had not concluded the business listed on the agenda by that time, that the meeting would adjourn, and resume after the hearing.

Counsel’s Report

Counsel did not offer a report.

Chairman’s Report

The Chairman did not offer a report.

Closed Session

The Board did not convene in a closed session.

Adjournment

With no further business, upon Mr. Jones’ motion and Mr. Needham’s second, the Board voted to adjourn the August 14, 2024, meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors at 10:48 a.m.

Signature on File

9/11/2024

John Bull
Executive Director

Date

Signed on behalf of the Board as voted on and approved on 9/11/2024