

Approval of Minutes

Mr. Weglarz moved to approve the business meeting minutes of the September 11, 2024, HVACR Board meeting without amendment or correction. The motion was seconded by Mr. Jones and, by a roll call vote, unanimously approved by the Board.

Complaint Committee Report

Ms. Thornton reported the findings of the Complaint Committee as follows:

<u>Closed Complaint</u>	<u>Under Investigation</u>	<u>Sent for A.G. Pre-Charge</u>	<u>Criminally Charged</u>
24-0057			24-0031
24-0059			24-0040
24-0060			24-0054

Mr. Jones moved to approve the findings of the Complaint Committee. The motion was seconded by Mr. Weglarz, and, by a roll call vote, unanimously approved by the Board.

Application Review Committee

There were no applications submitted; no Application Review Committee report was necessary. Director Bull stated he will address the new review process in his report.

Review of Examination Statistics and License Totals

Director Bull reported the following PSI exam statistical summaries for the month of September 2024:

	Candidates Tested	Passed	Failed	Pass Rate %
September 2024				

Total	51	14	37	27%
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Cumulative- YTD

Total	472	177	295	38%
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Testing to date

Total	12835	5538	7297	43%
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There are currently 21,574 active licensees.

Correspondence

There was no correspondence submitted.

Old Business

There was no Old Business to be discussed

New Business

There was no New Business to be discussed.

Executive Director's Report

Director Bull informed the Board that, effective October 8th, 2024, Kimmya Crawford, investigator for the HVACR Board, would be resigning. He stated that Charles Corbin would be serving as the Investigator for the Mechanical Licensing Boards until a new Investigator was hired.

Director Bull reported to the Board that PSI, Inc. was still in the process of implementing a Spanish language version of the HVACR Exams. Director Bull also reported that PSI had changed the exam registration process, and that all applicants must now submit an online application to take the test. He confirmed that review process would not change for members of the Application Review Committee and that staff would transmit all applications requiring a review to the members of the Committee.

Director Bull introduced the new Board Administrator for the Board of HVACR Contractors, William Gross. Mr. Gross and the Board members introduced themselves to one another. The Board welcomed Mr. Gross.

Director Bull reminded the Board that he would be retiring effective December 1, 2024, and that this would be the last meeting of the State Board of HVACR Contractors that he would attend. Chairman Giangrandi thanked him for his service on behalf of the Board.

Counsel's Report

Counsel stated that she had sent Chairman Giangrandi and the members of the Code Update Committee a copy of the proposed code update and the COMAR regulations that pertain to the codes that have been adopted by the Board. She stated that the Code Update Committee will need to decide if it will retain the current modifications; revise any of them; or if they would like to adopt language that would allow for the codes to be adopted as updated editions are periodically published. Counsel advised that the Code Update Committee should review both the current and new editions of the codes and make recommendations to the Board regarding updating the Board's Codes and complying with the incorporation by reference process if necessary. Counsel also advised that if the Board wished to propose any new regulations that it would need to do so before or after the legislative moratorium that is expected to occur in December.

Mr. Weglarz asked Counsel to explain the code update process to the Board. Counsel replied that the Code Update Committee should determine whether they wished to recommend that the Board that the Board keep the current modifications imposed in the regulations or whether they were not essential. She continued, stating that the Committee would need to compare the former edition to the new edition of each to determine if modifications were necessary. She advised that if the Committee intends to

keep the current modifications already in place, that the Board would need to update the references to any page, chapter, or section numbers if they had changed. Counsel also advised that she would send an email to the Code Update Committee that would explain their options regarding code adoption in detail and that she would share the relevant regulations with the full Board.

Chairman’s Report

The Chairman did not provide a report.

Closed Session

The Board did not convene is a Closed Session.

Adjournment

With no further business, upon Mr. Weglarz’s motion and Mr. Jones’ second, the Board voted to adjourn the October 9, 2024, meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors at 10:57 a.m.

John Bull
Executive Director

Date

Signed on behalf of the Board as voted on and approved on_____