**MEMORANDUM**

Date: November 26, 2024

To: All Board Members

From: Ruby Courtney, PE Board Administrator

Re: Board Meeting

**December 12, 2024 at 9:30 a.m.**

**1100 N. Eutaw Street, Baltimore, MD 21201**

Access Using Video Conferencing

https:/meet.google.com/ipm-pxny-hej

                          Phone: 1-484-416-2276

Pin:  201 307 165#

**AGENDA**

1.   Call to Order

2.   Review of Reciprocity and Exam Applications

3.   Approval of the November 14, 2024 Meeting Minutes

4.   New Business

- Appearance of a PE Exam Applicant – P. Balac

- Appearance of a Reinstatement Applicant – J. Latham

5. Old Business

- What Constitutes Evidence of Engineering Work Experience

6.   Report from the Continuing Professional Competency (CPC) Committee

- Email regarding MD SHA Traffic Mangers Training

7. Update from Ethics Committee

8.  Report from Executive Director

9. Report from Board Counsel

10.  Correspondence

11. Complaint Committee Report

12.  Executive Session

13.  Other Business

- Next Meeting January 9, 2025

14.  Adjournment

\*\*\*\*A PORTION OF THIS MEETING MAY BE CLOSED PURSUANT TO GENERAL PROVISIONS ARTICLE, ANNOTATED CODE OF MARYLAND §3-305 (b)

**Please silence the ringers on your cell phones before entering the meeting.**

IF YOU ARE UNABLE TO ATTEND THE ABOVE MEETING, PLEASE NOTIFY THE OFFICE PRIOR TO THE MEETING DAY.  IN THE EVENT THAT THERE WILL NOT BE A QUORUM, THE BOARD MEMBERS CAN BE NOTIFIED AHEAD OF TIME THAT THE MEETING CANNOT BE HELD.

cc: Zevi Thomas, Executive Director

Matthew Venuti, Assistant Attorney General