



DEPARTMENT OF LABOR

RECRUITMENT



Now Hiring! - \$3,000 signing bonus offered to all new hires! *

The Regional Transportation Agency (RTA) manages and operates public transportation in Anne Arundel County, Howard County, northern Prince George's County, and the City of Laurel. We currently have the following opportunities available:

CDL - Bus Driver/Operator and part-time - Multiple Positions \$20.00 per hour

We are seeking a dedicated, responsible, team-oriented, Bus Driver/Operator to provide reliable and efficient service while operating transit vehicles. A minimum of a class "B" CDL, with "P" endorsement and airbrake designation is required!

Paratransit Bus Driver/Operator (Non-CDL, full and part-time \$18.00 per hour)

Provide transit services to our senior and disabled passengers.

Bus Technician/Bus Mechanic (Multiple Positions \$22.00 - 25.50 DoQ)

We are actively seeking an ASE certified Maintenance Technician/Bus Mechanic for our fleet of transit buses and service vehicles.

Customer Service Representative (CSR) (Part-time only - Multiple Positions \$15.50 per hour)

We are seeking a customer-focused, computer savvy, dependable Customer Service Representative (CSR) for our call center. This part-time position will assist customers by answering a multitude of inquiries as well as scheduling rides/trips for passengers.

Diesel Bus Mechanic Shift Supervisor (\$31.75)

The RTA is actively seeking an experienced Diesel Bus Mechanic Shift Supervisor. This individual will manage the work of mechanics and supervise the maintenance for our fleet of 80 transit buses and service vehicles. This position requires the level of knowledge and skills necessary to diagnose and repair automotive, transit, and commercial vehicles and equipment.

Grants and Procurement Specialist (\$60,000 - \$70,000 DoQ)

The RTA is seeking a Grants and Procurement Specialist to be responsible for the administration of Federal, State and Local grants and contracts as well as for all organization procurements. The position shall also be responsible for communications, cooperation and collaboration with various governmental funding agencies and their representatives.

Payroll Administrator (\$58,000 - \$60,000 DoQ)

We are seeking a highly skilled, ADP Workforce Now and Time and Attendance expert, dedicated, responsive, highly effective, solutions driven Payroll Administrator. This position requires excellent customer service skills, attention to detail, and a "can-do" attitude.

Planning and Special Projects Manager (\$60,000 - \$65,000)

The Planning and Special Projects Manager will be involved in local and regional planning efforts, bus stop planning, compiling, and analyzing operating data, managing RTA's GTFS-RT feed, supporting monthly reporting requirements, overseeing mobile ticketing efforts, and leading the effort to implement an automated bus stop announcement system.

Public Transit Dispatcher (full and part time positions available \$19.00)

The RTA is seeking a reliable, computer savvy professional, with excellent customer service skills to assist in ensuring the timely and safe operation of the fixed route and paratransit bus service. Dispatchers will route, schedule, assign buses to bus operators, and communicate in real-time to provide alternate routing when needed.

*Conditions apply - Visit the RTA website, www.TransitRTA.com for the full list of duties/responsibilities and requirements. Specific employment-related questions and resumes can be directed to HR@TransitRTA.com. Internal applicants can request an internal employment application via the HR Manager or the HR Coordinator.
We are an equal opportunity employer!

