

Now Hiring

**Mayor's Office of
Employment Development
Workforce Centers**

Eastside One-Stop Career Center

3001 E. Madison St.
Baltimore, MD 21205
410-396-9030

Northwest One-Stop Career Center

Mondawmin Mall
2401 Liberty Heights Ave.
Baltimore, MD 21215
410-396-7873

Employment Connection Center

1410 Bush St.
Baltimore, MD 21230
410-396-1052

Workforce Reception Center

(By referral only)
100 W. 23rd St.
Baltimore, MD 21218
Phone (410) 396-6580

**Westside Youth Opportunity
(YO Baltimore)**

1510 W. Lafayette St.
(Gillmor St. entrance)
Baltimore, MD 21217
410-545-6953

**Eastside Youth Opportunity
(YO Baltimore) HEBCAC**

1212 N. Wolfe St.
Baltimore, MD 21205
410-732-2661

Partner Sites

Bon Secours Community Works

Community Job Hub
26 N. Fulton Ave.
Baltimore, MD 21223
410-801 6100

GEDCO

Community Job Hub
5513 York Rd. (rear entrance)
Baltimore, MD 21212
410-532-7117

My Brother's Keeper

Community Job Hub
4207 Frederick Ave.
Baltimore, MD 21229
667-600-2950



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moed.baltimorecity.gov

Maryland New Directions is Hiring Training Facilitator – Job Order 1491211

Seeking a qualified candidate who will develop job readiness skills, tools and training incorporating topics directly related to industry best practices, while engaging a broad demographic of clients and business/hiring partners. This position directly supports the development, implementation, and presentation of both virtual and in-person training curriculum with a focus on orientation to specific industry sectors.

Will prepare training curriculum for all necessary areas, including pre-employment, industry-related skills and knowledge, and certification prep in all forms (written, on-line, video).

Facilitate workshop virtually and/or in person on various job readiness and career development topics based on Maryland New Directions curriculum.

Research regional and national industry data to assist the organization in identifying future growth industry sectors for training opportunities for clients.

Manage industry-related materials, exam scores and classroom participation. Engage clients and other business community stakeholders to participate in training.

Conduct surveys and assessments to evaluate interest and progress.

Qualifications:

High level of diverse computer literacy, including various platforms and tools, as well as proficiency with MS Office programs to include Word, Excel, and PowerPoint.

Associates degree or equivalent experience in training, technology or curriculum development

Excellent and engaging presentation skills

Effective oral and written communication skills

Experience working with diverse populations and young adults is a must!\

Ability to learn industry skills and certification needs for career advancement

To apply: Email cover letter and resume to: rworen@oedworks.com

**Now Hiring is a service of the Mayor's Office of Employment, the Baltimore
Workforce Development Board and multiple workforce partners.**



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