

WORKFORCE INVESTMENT FIELD INSTRUCTION (WIFI) No. 04-11

DATE: October 17, 2011

TO: Labor Exchange Administrators
Business Services Teams
WIA Directors

FROM: Paulette Francois *PFrancois*
Assistant Secretary
Division of Workforce Development and Adult learning

SUBJECT: New Maryland Workforce Exchange (MWE) Text for Employers Concerning Job Orders' Compliance with Public Labor Exchange Requirements

REFERENCES: Wagner Peyser Act, part 651; Civil Rights Act of 1964; Age Discrimination Act of 1973; Labor- Management Relations (Taft-Hartley) Act of 1947

BACKGROUND INFORMATION: The Maryland Workforce Exchange provides the electronic platform for the public labor exchange system in the state. Since the public labor exchange system is funded under the Wagner-Peyser grant, all preferred job orders (those entered by workforce staff or directly by employers – not including spidered jobs) must conform to the Wagner-Peyser Act and other related public law.

ACTION TO BE TAKEN: Instructional text (see hyperlink) highlighting job order requirements for employers has been added to the Maryland Workforce Exchange. Business services staff should regularly review job orders that are collected into the Maryland Workforce Exchange to assure compliance with public labor exchange job order requirements. If deficiencies or discrepancies are found, staff should contact the employer and try to resolve the issue. If the issue cannot be resolved, staff should close and/or remove non-compliant job orders. If a particular employer repeatedly presents issues contrary to public labor exchange policies, that employer's privileges to participate in the Maryland Workforce Exchange may be restricted by business services staff or with the assistance of MWE Help Desk staff.

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EFFECTIVE: October 17, 2011

HYPERLINK: <http://mwejobs.maryland.gov/termsfuse.asp?1=1>