**Communications Committee Meeting**

Thursday, December 10, 2020, 10:00 – 11:30 AM

Google Meet Link: meet.google.com/ajv-dwed-etq

Call-in #:

**AGENDA**

**­­­­­­­­­­­**

|  |  |
| --- | --- |
| 1. **Opening**
	1. Welcome and introductions
 | Susan Kaliush, *Committee Chair* |
| 1. **Old Business**
	1. WIOA Alignment Group Updates
 | Kimberlee Schultz, *Committee Co-Chair*  |
| 1. **New Business**
 |  |
| * 1. Professional Development and Technical Assistance Committee Presentation
 | John Feaster, *Maryland Workforce System Chief Learning Officer* |
| * 1. Schedule for 2021
 |  |
| * 1. January Newsletter
		+ 1. Writing Assignments
			2. Due Dates and Deadlines
 | LiLi Taylor, *Committee Coordinator* |
| * 1. February Newsletter Topics
		1. Review/discuss outline
		2. Identify COVID-updates
 | LiLi Taylor |
| 1. **Next Steps**
 | Susan Kaliush |

*(Pending Committee Approval)*

Next Meeting:Thursday, January 14, 2021 10:00 – 11:30 AM