
Reopening Checklist for Establishments

Prior to Reopening

The following items marked with an asterisk are suggested best practices. All other items are required by regulations and/or statute.

- Clean all non-porous surfaces and furniture. This includes floors, baseboards, walls, windows, cabinets, reception counter, etc.*
- Wipe down all soft surfaces (chairs, couches, styling chairs, and treatment tables) with water and a clean towel.
- Clean and disinfect all non-porous items (telephones, keyboards, pens, doorknobs).*
- Clean and disinfect all shelves and display cases.*
- Clean and disinfect all product containers.*
- Clean and disinfect all individual work stations. This includes any rolling cart, tray, or surface where tools are stored during a service.
- Clean and disinfect all parts of the shampoo bowls (spray nozzles, handles, hoses).
- Clean and disinfect all non-electrical tools that will be used in a service, even if it was done prior to closing the establishment.
- Throw away any used items that cannot be disinfected. This includes, but is not limited to, emery boards, nail buffers, facial sponges, wax sticks, etc. These should be NEW for every client.
- Verify clean and dirty tools are stored in properly labeled containers.
- Clean all equipment (facial steamers, nail dryers, hairdryers, etc.) and use EPA-registered disinfectant wipes, if possible.*
- Clean and disinfect restrooms. This includes sinks, toilets, doorknobs, hand air dryers, paper towel holders, soap dispensers, etc.
- Replace all disposable restroom items (toilet paper, paper towels) with new ones.*
- Place a trash container near the restroom door.*
- Place hand sanitizer in the restroom.*
- Wash any linens (clean or dirty) that have been in the establishment
- Wash or disinfect all capes.
- Store all clean linens in a clean, covered place.
- Disinfect all pedicure bowls following the required procedures, even if they were disinfected prior to closing the establishment.
- Store soiled towels, robes, gowns, smocks, linens, and sheets in a closed container.

- Dispose of all waste, hair clippings, or refuse.
- Cover all headrests and/or treatment tables with a clean towel, sheet, or paper for each client.

ONGOING SAFETY CONSIDERATIONS

- Ensure everyone who works in the establishment washes their hands or uses an equally effective alcohol-based product before providing a service to each client.*
- Wash hands after eating, using the restroom, blowing your nose, smoking, completing a transaction and completing a service.*
- Wear face masks and gloves during all services.
- Have hand sanitizer available at stations and the reception counter.*
- Stagger appointments to minimize the number of clients in the waiting area.*
- Consider implementing contactless or online payment systems.*
- Consider having a supply of stylus pens, so clients do not touch the credit card reader. Disinfect the stylus pens after each use.*
- Remove all magazines and paper reading products from the reception area.*
- Disinfect high contact surfaces/items daily (telephones, doorknobs, reception counter, etc.)*
- Remind everyone who works in the establishment and clients to stay at home if they are sick or not feeling well.*
- All workstations should be cleaned using an EPA-registered disinfectant before/after each client.
- A first aid kit and blood spill/exposure kit should be present at each workstation with the inclusion of a thermometer.*

PROPER HANDWASHING STEPS

Recommendations from the Centers for Disease Control and Prevention (CDC)

Stylists should wash and sanitize their hands before and after each client:

1. Wet your hands with running water and apply soap.
2. Lather your hands by rubbing them together.
3. Scrub all surfaces of your hands including the palms, backs, fingers, between your fingers, and under your nails for at least 20 seconds.
4. Rinse your hands under running water.
5. Dry your hands using a clean towel or air dryer.

.04 COMAR Sanitation Requirements

B. Sanitation Provisions.

- (1) Every salon shall be well lighted, heated, and ventilated, and shall be kept in a clean and sanitary condition.
- (2) The walls, curtains, and floor coverings in a salon shall be washed and kept clean.
- (3) All salons shall be supplied with hot and cold running water.
- (4) The premises shall be kept free from rodents, vermin, flies, or similar insects.
- (5) The salon may not be used for sleeping or living quarters.
- (6) All hair, nail service debris, cotton, or other waste material shall be removed from the floor without delay and deposited in a closed container and removed from the premises frequently.
- (7) Restrooms shall be kept in a sanitary condition and have a soap dispenser and disposable towels.
- (8) All employees of a salon shall be attired in clean, washable garments.
- (9) The hands of a licensee or registrant shall be washed before attending each client.
- (10) Surgical latex gloves shall be worn if the licensee or registrant has a cut or open wound.
- (11) Implements used in direct contact with a client shall be washed in hot, soapy water before being immersed in a disinfectant solution as specified in §B(12) of this regulation.
- (12) Implements shall be disinfected in a wet sanitizer containing an EPA-registered disinfectant effective against HIV and hepatitis viruses, or a hospital-grade tuberculocidal disinfectant in a quantity sufficient to cover those portions of the implements that come in direct contact with a client.
- (13) For each workstation being used by a licensee or registrant, a salon shall have:
 - (a) At least one wet sanitizer containing a disinfectant solution as specified in §B(12) of this regulation; and
 - (b) At least one closed, dry drawer or cabinet which contains no objects or substances other than those specified in §B(14) of this regulation.
- (14) Cleaned and disinfected implements and equipment shall be stored in a closed, dry cabinet or drawer which contains no other objects or substances.

(15) The use of neck dusters, powder puffs, sponges, styptic pencil, and lump alum or any other equipment or implement which cannot be sanitized and disinfected may not be used on more than one client.

(16) Lotions, oils, and any other type of liquid shall be poured into a disinfected container or disinfected hand. Any excess remaining after application shall be discarded immediately and not returned to the original container or applied to another client.

(17) Lotions, ointments, creams, and powders shall be kept in clean closed containers. All cosmetic containers shall be recovered.

(18) Every headrest and footrest shall be covered with a new clean towel or disposable paper for each client.

(19) A salon shall have a closed cabinet in which laundered towels are stored and a separate bin or hamper for the disposal of soiled towels. If the salon does its own laundering, the salon shall have both an automatic washer and dryer on the premises.

(20) Creams shall be dipped from a container with a clean spatula, and this instrument may not come in contact with the patron. Creams may not be removed with the fingers.

(21) An instrument that caused a skin abrasion or a cut to the skin shall be cleansed and disinfected immediately. If bleeding occurs, a tissue or cotton shall be used to collect the blood. Blood-contaminated materials shall be disposed of immediately in a sealed, double-plastic bag.

(22) A licensee or registrant whose hands come in contact with blood shall wash and disinfect them immediately.

(23) Pressing combs shall be kept clean and free of carbon, and a hot soda solution or similar cleansing agent shall be used for this purpose. Between clients, pressing combs shall be scrubbed with a stiff brush, rinsed, disinfected, and dried.

(24) Curling irons shall be wiped with a clean cloth after use on each client. They shall be cleansed in a soap solution containing a portion of ammonia or similar cleansing agent and wiped dry each day to keep them clean and free from rust, grease, and dirt.

(25) Hot combs and curling irons shall be used in a well-ventilated area and wiped free of grease and hair with a paper towel or cloth prior to their placement in the heater.

(26) A minimum of eight combs and four brushes shall be available for each senior cosmetologist, cosmetologist, and cosmetologist apprentice.

(27) Protective neck strips or similar covering shall be used on each client.

(28) Shampoo bowls shall be washed after each shampoo and sanitized frequently with a disinfectant to assure cleanliness.

(29) Permanent waving retention rods shall be cleansed and sanitized after each use. End papers shall be discarded immediately after use.

(30) Soiled combs, brushes, towels, or other used material shall be removed from the tops of work stations immediately after use.

(31) Hair clips, hairpins, bobby pins, or similar implements may not be placed in the mouth.

(32) Objects dropped on the floor may not be used until they are cleaned and disinfected.

(33) Scissors, trimmers, clippers, and other implements that cannot be immersed in a disinfectant shall be cleaned and sprayed with an EPA-registered antimicrobial spray after each use.