

STATE OF MARYLAND DEPARTMENT OF LABOR

MARYLAND BOARD OF ARCHITECTS 100 S. Charles Street, Tower 1, Baltimore, MD 21201 410-230-6261

FAX (410) 333-0023

Diopiboardofarchitects-dllr@maryland.gov

DO NOT WRITE IN THIS SPACE OFFICE RECORD
RECEIVED CARD:
APPLICATION NO:
STAFF INITIALS:

Application for Reciprocity Support Form Fee and Online Application Required

CANDIDATES FOR RECIPROCITY MUST FILL OUT THE ONLINE FORM AND PAY THE APPLICATION AND LICENSING FEE. THIS FORM IS ONLY REQUIRED FOR APPLICANTS APPLYING WITHOUT AN NCARB TRANSMITTAL.

I. PERSONAL DAT	'A					
Name						
Last		First	Middle			
Name on transcripts	if different:					
Home Address						
	Street and Num	ber				
City		County	State ZIP Code			
Personal Telephor	ne No.	Busin	ess Telephone No.			
Personal Email:		Business En	nail:			
II. WORK EXPE	RIENCE DOCUMENT	ΓΑΤΙΟΝ				
		INSTRUCTIONS				
character the ap	applicant to establish to thoplicant shall submit with the following information:	ne satisfaction of the Board that this application, three (3) LET	at the applicant is a person of good moral TERS OF REFERENCE. These letters			
•	Relationship to applicant					
•						
•						
Assessment of the applicants experience and technical knowledge						
Further comments and recommendations.						
list 2 salested refers						
List 3 selected refere	Organization	Prof. Relationship	Phone Number and Email			
1.	Organization	FTOI. Nelationship	Frione Number and Email			
1.						
2						
2.						
2						
3.						

List most current employment first and sequence back.

										ngage of tota				
Full Name and Complete Current Address of Employer Designate if the office was that of a registered architect (RA) If the office was other than that	Dates of Employment Give Month and Year	Total Time Employed		Site Planning	Architectural Design	Working Drawings	Coordination of Structural Design	Coordination of Mech. or Elect.	Specification Writing	Cost Estimating	General Supervision	Administration	Client Contact	**Other Explain Below
of a registered architect, state business.	Dates o	* Part Time	Full Time	Site	Archited	Workir	Coord Structu	Coord	Specific	Cost	General	Adm	Clien	**Oth
	From	Years	Years											
	То	Months	Months											
	From	Years	Years											
	То	Months	Months											
	From	Years	Years											
	То	Months	Months											
	From	Years	Years											
	То	Months	Months											l l

^{*} If part time work is noted, state average number of hours per week.

IF NEEDED, ATTACH ADDITIONAL SHEETS

IV. EDUCATION

TRANSCRIPTS: Applicant shall furnish to the Board a complete official grade transcript (photocopies & "Issued to student" transcripts not acceptable) from the architectural college attended showing completion of required work and grades achieved, degree, and date of award. (The Board is interested in advanced degree, but transcripts leading to a bachelor's degree are most essential.)

SCHOOLS AND COLLEGES:		
Colleges, Universities, Technical Schools attended	Dates of Attendance	Type of Degree Conferred/Date
ADDRESS		
ADDRESS		
ADDRESS		

^{**} If "other" kinds of work are noted, describe work.

V. CERTIFICATION

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF." I further authorize the release of any information
contained within this application to an authorized representative of the Department of Labor, Licensing and Regulation for
further investigation.

Signature of Applicant	Date Signed

In accordance with Executive Order 01.01.1983-18, the Department of Labor, Licensing and Regulation is required to advise you as follows regarding the collecting of personal information: Personal information requested by the licensing agency of the Department is necessary in determining y our eligibility for licensure. Such personal information is also intended for use as an additional means of verifying the licensee's identity or to enable the agency to communicate, in a timely manner, with the licensee should the need arise. The licensee has a right to inspect his/her personal record and to amend or correct the personal data if necessary. Personal information is generally available for inspection by the public only in accordance with the Public Information Act. Personal information is not routinely shared with state, federal or local government agencies.

EDUCATIONAL REQUIREMENTS

A. To qualify for a license, an applicant shall meet the educational requirements set forth in Business Occupations and Professions Article, §3-303(c), Annotated Code of Maryland, including a foreign architectural degree approved by Education Evaluation Services for Architects (EESA).

B. If an applicant does not meet the professional education degree requirements referenced in the preceding paragraph, an applicant shall comply with the education requirements by either work experience or academic training, or a combination of both, in accordance with the following Education Equivalency Matrix:

EDUCATION EQUIVALENCY MATRIX

For early exam eligibility, a candidate using the Education Equivalency Matrix should complete the education requirements before completing the Architectural Experience Program (AXP) requirements.

TYPE OF DEGREE OR EDUCATIONAL EXPERIENCE (See Note 1)	WORK EXPERIENCE FOR EDUCATIONAL EQUIVALENCY (See Note 2)			
FULL-TIME ACADEMIC TRAINING TOWARD A FIRST OR SECOND PROFESSIONAL ARCHITECURAL DEGREE ACCREDITED AS FOLLOWS:				
Complete 1 academic year in NAAB professional program	8.5 years — separate from experience used for AXP			
Complete 2 academic years in NAAB professional program	7 years — separate from experience used for AXP			
Complete 3 academic years in NAAB professional program	5 years — separate from experience used for AXP			
Complete 4 academic years in NAAB professional program	4 years — separate from experience used for AXP			
BS OR BA IN ARCHITECTURE (Foreign degree equivalent to US Degree, as determined by the Board; or by evaluation service such as WES, etc.)	4 years — separate from experience used for AXP			
BS OR BA IN ENGINEERING, LANDSCAPE ARCHITECTURE OR INTERIOR DESIGN	5 years — separate from experience used for AXP			
BS OR BA IN OTHER DISCIPLINE (including B.F.A.)	6 years — separate from experience used for AXP			
AAS from a community college (See Note 3)	10 years — separate from experience used for AXP			
None (Or foreign degree without US evaluation)	10 years — separate from experience used for AXP			

- 1. Combinations of Educational Experience not explicitly stated in the Education Equivalency Matrix shall be considered on a case-by-case basis by the Board.
- 2. Work experience shall be directly related to architectural work and be completed under the direct supervision of a licensed architect. The work experience shall be full-time, a minimum of 40 hours per week. The work experience shall be completed in the office of a licensed Architect except that 80% of the required work experience may be completed as an employee of an organization other than the office of a licensed Architect if the work experience is directly related to architectural work and is completed under the direct supervision of a licensed Architect. All work experience must be documented on the Board's ERC Forms.
- 3. No credit is given.