

Maryland Board of Architects Business Meeting Minutes

DATE: June 26, 2024, Wednesday

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Cynthia Shonaiya, Chair
Paul Edmeades, Architect
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect
Stephanie Hopkins, Consumer Member
Casey Dawkins, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect

Call to Order

Cynthia Shonaiya, Chair, called the Business Meeting of the Maryland Board of Architects to order at 11:03 a.m., virtually via meet.google.com/byw-mkbj-vad, (US) +1 234-719-3728 PIN: 756 731 100#.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on May 22, 2024. Motion (I) was made by Mr. Edmeades, seconded by Ms. Hopkins, and unanimously carried by the Board to approve the minutes with corrections.

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Complaint Committee Report

Ms. Hopkins presented the following report on behalf of the Complaint Committee:

04-AR-23 – Pending hearing

05-AR-23 – Pre-charge. Currently being reviewed by OAG*

02-AR-24 – Pre-charge. Currently being reviewed by OAG

05-AR-24 – Pre-charge. Currently being reviewed by OAG

**Office of Attorney General*

Motion (II) was made by Mr. Edmeades, seconded by Mr. Flemming, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Mr. Edmeades presented the report for the Architectural Registration Exam (A.R.E.) and reciprocity applications.

There were **four (4)** A.R.E. applications administratively approved:

DESAI, JASON

ROSENCRANCE, ALAINAH

HAUGHT, HANNA IRENE

WRIGHT, DEJANAE

There were **three (3)** A.R.E applications approved by the Board:

LAZIO, ROBIN

NGUYEN, PHU MINH

TURNER, KENDALL

Motion (III) was made by Mr. Edmeades, seconded by Mr. Sneed, and unanimously carried by the Board to approve **seven (7)** A.R.E. applications. No application for reciprocity was submitted.

Old Business

Committee Reports

Code Officials

Mr. Thomas agreed with the Board's request to have the Code Official's Handbook posted on the website and email a copy to each code official in Maryland.

Board of Architects Annual Report

Mr. Flemming stated that he would send a meeting invite to Ms. Shonaiya to further discuss the Architects Board Annual Report. He agreed to include Mr. Edmeades at the meeting as suggested by Ms. Shonaiya.

DEI (Diversity, Equity, and Inclusion) Forum

Ms. Shonaiya asked that Mr. Dawkins set up the initial meeting for the next DEI Forum outreach at the University of Maryland which is scheduled for this fall.

IPAL Program

Mr. Thomas updated the Board about the prospects of the IPAL (Integrated Path to Licensure) applicants from Morgan State School of Architecture. This topic was previously discussed with IPAL Coordinator, Mr. Calvin McCargo. Mr. Thomas asked the Board if they anticipated any changes would be necessary to the current application forms to readily identify IPAL candidates. Mr. Thomas agreed to revise the current ARE form and cover page to identify the IPAL candidates.

Legislative Task Force

Mr. Edmeades stated that a meeting with Mr. Dawkins and Mr. Venuti shall be scheduled to get the legislative task force started. Mr. Venuti recommended that the committee should prepare for the Legislative update for the fiscal year of 2026 since it was already late fiscal year 2025.

New Business

Annual Business Meeting (ABM) Recap

Chair Shonaiya gave an overview of the ABM regarding the NCARB Resolutions as follows:

Resolution 2024-1: Omnibus Sunset of Resolutions in Conflict with Current Council Policies - **Pass**

Resolution 2024-2: Omnibus Sunset of Remaining Resolutions in Conflict with Current Council Policies - **Pass**

Resolution 2024-3: New Mutual Recognition Agreement with the Architects Accreditation Council of Australia and the New Zealand Registered Architects Board - **Pass**

Resolution 2024-4: NCARB Model Law and Regulations Amendment – Examination Eligibility Updates) - **Pass**

Resolution 2024-5: NCARB Bylaws Amendment – Update to Certificate Requirement for Board of Director Positions - **Pass**

Resolution 2024-6: Tri-National Mutual Recognition Agreement for International Practice-Amendment - **Pass**

Resolution 2024-7: NCARB Bylaws Amendment – NCARB Regions - **Did not pass**

On Mr. Edmeades' question whether the Board should adopt Resolutions **2024-3 and 2024-6**, Ms. Shonaiya asked Mr. Venuti to review them before the Board decides. Mr. Venuti agreed.

Ms. Shonaiya confirmed that Mr. **Kevin Singh** of Louisiana and **Coffee Polk** of Nevada received the necessary votes for the first at-large positions on the NCARB Board of Directors.

Outreach Opportunity

Chair Shonaiya proposed creating a task force for an end-year recognition of the newly licensed architects in Maryland. She has also discussed this proposal with the executive director of the Baltimore Chapter of the American Institute of Architects (AIA). This Chapter already hosts an annual meeting and award ceremony, which represents an opportunity for the board to collaborate on this effort. She requested Mr. Thomas to be on this Committee and would assign additional members to support this outreach opportunity.

Correspondence - NONE

Executive Director's Report

Mr. Thomas announced that the fee increase has been posted on the Board's website and will be effective on Sep 1, 2024. He also mentioned that Ms. Lozano represented the Maryland Board at the NCARB booth during the AIA Annual Conference in Washington, DC on June 6, 2024. Mr. Thomas also reported that the Agency's move to the new office location is tentatively scheduled for October this year, but he will provide further updates as the date approaches.

Board Counsel's Report

Mr. Venuti reported that Exceptions and Hearing Requests for 04-AR-23 would take place right after the August 21, 2024, Board Meeting. The Board agreed to move the meeting to August 28, 2024, since the majority of the Board is available on this date. Mr. Venuti said he would update the Board on the schedule once he confirms the availability of the other attorneys.

Adjournment

There being no further business to discuss, Motion (IV) was made by Mr. Sneed, seconded by Ms. Hopkins, and unanimously carried by the Board to adjourn the meeting at 12:11 p.m.

The next Board Meeting will be on August 28, 2024, Wednesday, at 11:00 a.m.

X With Corrections _____ Without Corrections

Signature on File

Cynthia Shonaiya, Chair

September 3, 2024

Date