

Maryland Board of Architects Business Meeting Minutes

DATE: September 25, 2024

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Cynthia Shonaiya, Chair
Paul Edmeades, Architect
Kevin Sneed, Architect
Mark Flemming, Architect
Gretel Lott, Consumer Member

MEMBERS ABSENT: Douglas Polt, Architect
Casey Dawkins, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

Call to Order

Cynthia Shonaiya, Chair, called the Business Meeting of the Maryland Board of Architects to order at 11:05 a.m., virtually via meet.google.com/byw-mkbj-vad, (US) +1 234-719-3728 PIN: 756 731 100#.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on August 28, 2024. Motion (I) was made by Mr. Edmeades, seconded by Mr. Flemming, and unanimously carried by the Board to approve the minutes with corrections.

Complaint Committee Report

Mr. Flemming presented the following report on behalf of the Complaint Committee:

05-AR-23 - Closed as of 09/25/2024

02-AR-24 - Pre-charge as of 09/25/2024

05-AR-24 - Closed as of 09/25/2024

Motion (II) was made by Mr. Sneed, seconded by Mr. Edmeades, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Mr. Edmeades presented the report for the Architectural Registration Exam (A.R.E.) and reciprocity applications.

There were **ten (10)** A.R.E. applications administratively approved:

CAFFEY, Jasmyn
CHAN, Elizabeth
COLON, Alonzo
DOUGAN, Matthew
GRANT, Sierra

HARRIS, Taylor
KING, Thomas
KREYNUS, Nicole
JANKIEWICZ, Phillip
OSORNO, Tatiana

The Board approved **one (1)** ARE application:

CODERO, Hernani

The Board approved **one (1)** reciprocity application:

KHURANA, Robert

Motion (III) was made by Mr. Flemming, seconded by Mr. Edmeades, and unanimously carried by the Board to approve **eleven (11)** A.R.E. applications and **one (1)** application for reciprocity.

Old Business

Committee Reports

Board of Architects Annual Report

Mr. Flemming reported that he is still completing the Architects Annual Report. He would provide a copy to Ms. Shonaiya, Mr. Venuti, and Mr. Thomas for comments before the October meeting.

DEI (Diversity, Equity, and Inclusion) Forum

Mr. Sneed confirmed that the DEI Forum is scheduled for October 10, 2024 (Thursday) from 6:00 to 8:00 pm at the Architectural Department of the University of Maryland. He confirmed that Martin Smith, NCARB Assistant Vice President of Policy + International Relations, will assist in marketing for this event and confirm attendance.

Legislative Task Force

Mr. Edmeades reported that the Legislative Task Force met and has a follow-up meeting on Monday, October 7, 2024, at 1:00 pm to discuss this matter further. Mr. Maurice Brown of NCARB offered the Council's support to the MD legislative task force.

Outreach Opportunity

Ms. Shonaiya reported that the Outreach Task Force had a meeting on September 24, 2024. They are in contact with the Executive Directors of AIA Baltimore, Chesapeake, and Potomac Valley to coordinate possible year-end events where the Board could take part in recognizing the newly licensed architects in Maryland.

She asked the board members to support the efforts of the various AIA chapters at year-end and next summer. Mr. Thomas agreed to furnish Ms. Shonaiya and the AIA Chapters' Executive Directors with a copy of the newly licensed architects in Maryland.

New Business

Ms. Shonaiya mentioned she is scheduled to attend an NCARB Leadership Summit later this month and she will provide an update at the October Meeting.

Mr. Thomas shared with the Board a recent NAAB's webinar Tuesday, September 24, with licensing agencies/regulators. The aim was to share the quality assurance process performed at the various academic institutions offering degrees in architecture. The Association also mentioned they would need volunteers to support the NAAB program due to a lack of funding. He said he would forward the information to the Board for those who may be interested in volunteering.

Correspondence

After a brief discussion about a firm permit inquiry from Ms. Brenda Palermo referencing §3-404(b)(3), Mr. Venuti agreed with the Board to get additional information from Ms. Palermo to address her concerns. Mr. Thomas said he would follow up with Ms. Palermo and work with Mr. Venuti regarding this matter.

Executive Director's Report

Mr. Thomas updated the Board with the revised ARE application and coversheet including IPAL (Integrated Path to Architectural Licensure) to the list of requirements. A copy would be emailed to the members for their review and comments.

He mentioned that the ARE candidate who failed to show up at the August 28, 2024, meeting for his ARE inquiry asked to reschedule his appointment. The Board agreed to grant the candidate's request for the December 11, 2024 meeting.

Mr. Thomas also mentioned he received a letter from Mr. Maurice Brown of NCARB regarding the Council's willingness to support the MD Architects Board Legislative Committee.

Ms. Shonaiya said the Legislative committee may consider inviting Mr. Maurice Brown to one of the board meetings to get insights from other jurisdictions with the same projects.

Board Counsel's Report

Mr. Venuti has no report but reminded the Board about the Executive Session for Complaint 04-AR-23.

Motion (IV) was made by Mr. Edmeades, seconded by Mr. Sneed, and unanimously carried by the Board to enter the Executive Session at 11:49 a.m., virtually via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7) to deliberate about Complaint No. 04-AR-23.

Motion (V) was made by Mr. Edmeades, seconded by Mr. Flemming, and unanimously carried by the Board to reconvene its public meeting and leave the Executive Session at 12:22 p.m. virtually, via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#.

Adjournment

There being no further business to discuss, Motion (VI) was made by Mr. Sneed, seconded by Ms. Lott, and unanimously carried by the Board to adjourn the meeting at 12:23 p.m.

The next Board Meeting will be on Wednesday, October 23, 2024, at 11:00 am.

With Corrections Without Corrections

(Signature on File)

Cynthia Shonaiya, Chair

10/23/2024

Date