

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE September 23, 2020

PLACE: Virtual
Video Conference – <https://meet.google.com/tox-fbom-tkt>
Phone: +1 760-623-0257 PIN: 399 117 762#

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Kevin Sneed, Architect
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect
Mark Flemming, Architect

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Frazier West, Investigator
Milena Trust, AAG, Board Counsel
Carla M. Zamon, Acting Assistant Executive Director
John Corkill, Architect
Noraida Lozano, Board Administrator

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 11:05 a.m. Mr. Mark Flemming was introduced to the board as having 21 years experience with The State Department working on embassies and consulates, including the Capitol in Washington, D.C.. His education degrees are from Tulane and he is a Maryland International Guard, Retired. He said he is honored to be on the Board and looking forward to working with us.

APPROVAL OF THE MINUTES

Motion (I) was made by Cynthia Shonaiya, seconded by Kevin Sneed and unanimously carried to approve the August 26, 2020 meeting minutes, with changes.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of opened complaints as follows:

18-AR-23	Closed as of today
02-AR-19	Final collection effort is in progress
10-AR-19	Closed as of today due to a lack of jurisdiction on Federal property
01-AR-21	Closed as of today due to a pending civil case
02-AR-21	Investigating
03-AR-21	Response letter being sent out

Motion (II) was made by Douglas Polt, seconded by Stephanie Hopkins and unanimously carried to accept the complaint committee report.

CONTINUING EDUCATION COMMITTEE REPORT

Ms. Milena Trust redrafted the changes to the CPC regulations and Paul Edmeades stated that he and Ms. Trust will have a phone call about them, then present them to the Board. Mr. Edmeades said they will postpone review for the next board meeting and invite Magda Westerhout because she was on the committee with John Corkill. The Board decided that Doug Polt will replace Ms. Westerhout on the CPC Committee.

The Board decided that the one licensee seeking approval for a CPC course needed the course to be approved by AIA first and then it would be reconsidered, but not for the Health, Safety and Welfare required credit per Cynthia Shonaiya.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

The Board approved 1 application for A.R.E.:
Bartlett, Sherre

APPLICATIONS FOR RECIPROCITY

The Board approved 2 applications for reciprocity:
Friedhofer, Michael
Fuller, Christopher

The Board decided that the prior month's reciprocity applicant should renew his prior State's license and then apply for reciprocity in Maryland. Ms. Milena Trust said that the applicant for reinstatement should be presented to the Complaint Committee and Mr. Edmeades agreed.

The following NAAB accredited applications were administratively approved:

Boles, Suzy
Shook, Timothy

Motion (III) was made by Gary Ey, seconded by Stephanie Hopkins and unanimously carried to approve 1 A.R.E. application and 2 reciprocity applications.

OLD BUSINESS

Mr. Kevin Sneed stated as a member of the Credentials Committee he vocalized the need for transparency with election results. Mr. Edmeades said that knowing the specific results can allow a losing candidate to judge whether to run again in the next election. Ms. Trust said she wondered if NCARB has any bylaws or protocols for voting, including a traditional policy of keeping the voting

counts confidential. Mr. Edmeades said he reviewed the NCARB bylaws and there would not need to be a revision of them to change the policy.

After further discussion on the issue a motion (IV) was made by Cynthia Shonaiya, seconded by Kevin Sneed and unanimously carried to ask Gary Ey to take the issue of voting transparency to the NCARB Board of Directors at its next meeting.

Ms. Milena Trust reported that the firm permit status has been approved by the Secretary's Office and went to the Governor's Office as part of future legislation.

NEW BUSINESS

Mr. Paul Edmeades turned over the discussion of remote proctoring to Cynthia Shonaiya. Ms. Shonaiya reported that the contract with Prometric is almost up and the technology is there for remote proctoring. A proctor will watch candidates as they take the exam. The number of questions in the exam is being updated with the intention of making the test more fair. Initially, Prometric will be giving the exam this year, and then NCARB will transition next year to PSI which has more locations for onsite exams

Mr. Gary Ey reported the test content will remain the same, just a different location (remote proctoring). Mr. Edmeades stated that the exam also locks exam questions into smaller segments as the test taker uses break times. Ms. Shonaiya added that when an examinee takes a break, he or she cannot go back to review or change prior answers.

Mr. Kevin Sneed reported that his office is planning to become an online proctoring site where study materials will also be available and that this will help attract new talent to his firm.

CORRESPONDENCE

Remote proctoring and testing were reviewed in the New Business portion of the Board meeting. NCARB A.R.E. remote testing launches on November 16, 2020.

EXECUTIVE DIRECTOR'S REPORT

Joseph Cullingford welcomed the new Commissioner, Greg Morgan, who began work two weeks ago. Mr. Morgan advised the Board that he has 33 years' construction experience working with three main firms and 14 of the 25 Boards in Professional Licensing. He said that there is a strong leadership team in the Department of Labor, Occupational and Professional Licensing and that he and the Secretary appreciate and recognize the volunteers' work on the Boards.

Mr. Paul Edmeades offered his regrets for not being able to attend the leadership meeting and Mr. Morgan assured him he is invited to future meetings. Mr. Morgan said he will follow up with Ms. Trust after this meeting.

Mr. Cullingford advised that he will be reorganizing the google shared drives to further disseminate the folders to individual Boards which will facilitate his ability to communicate with each Board individually.

Ms. Cynthia Shonaiya invited Mr. Fleming to introduce himself again to the board which he did.

BOARD COUNSEL REPORT

Ms. Milena Trust advised the board that Jessica Praley will be out for an extended period. Ms. Trust will be working with Mr. Edmeades on the CPC proposals. She reported that the Board of Architects is the only design board with legislation going to the governor’s office.

OTHER BUSINESS

Mr. John Corkill reported that 15 states accept work experience in lieu of college credit for architectural licensing. California has 16,000 licensees, New York has 9,700 and Pennsylvania has 3,800. Mr. Edmeades stated that New York is pulling away from this practice toward at least a pre-professional degree. Mr. Corkill said that one-third of states allow for work experience based licensure yet NCARB still relies on a NAAB accredited professional college degree. Ms. Trust stated that Engineers have an experience option as well.

ADJOURNMENT

The next meeting is scheduled for October 28, 2020.

There being no further business, Motion (V) was made by Douglas Polt, seconded by Kevin Sneed and unanimously carried to adjourn the meeting at 12:12 p.m.

_____ With Corrections

_____ Without Corrections

Paul Edmeades, Chair

Date: