

Maryland Board of Cosmetologists Meeting

Monday, January 6, 2025

A meeting of the State Board of Cosmetologists was held on Monday, January 6, 2025, at 10:00 a.m. by teleconference.

Board Member Attendees

Ms. Shanay Wiggs, *Chair, Cosmetologist Member* **Absent**

Ms. April Kenney, *Cosmetologist Member*

Ms. Rosalind Hosley, *Cosmetologist Member* **Absent**

Ms. Kelly Canty, *Consumer Member*

Mr. Maurice Fains, *Cosmetologist Member*

Ms. Lisa Ennis, *Cosmetologist Member*

Ms. Katrina Lee, *Esthetician Member*

Other Staff Attendees

Ms. Nicole Fletcher, *Executive Director*

Ms. Breona Scott, *Assistant Executive Director*

Ms. Leslie Braxton, *Licensing Supervisor* **Absent**

Ms. Fatmata Rahman, *Administrative Specialist III*

Mr. Jacob Guy, *Board Administrator*

Ms. Ashley Thompson, *Office Secretary*

Mr. Kenneth Sigman, *Advice Counsel*

Ms. Renee Robertson, *Continuing Education Coordinator*

Ms. Karina Papavasiliou, *Inspector*

Agenda

Quorum Announced, and Meeting Called to Order

A quorum was announced by Executive Director Ms. Nicole Fletcher and the meeting was called to order at 10:02 a.m.

Approval of Agenda

Executive Director Ms. Nicole Fletcher first announced an amendment to the agenda adding item D. Apprenticeship Restart to Old Business. Executive Director Ms. Nicole Fletcher then requested a motion for approval of the January 6, 2024 agenda. Ms. Kelly Canty made a motion to approve the agenda, seconded by Ms. April Kenney, and the agenda was unanimously approved.

Approval of November 4, 2024 Minutes

The minutes of the November 4, 2024, meeting were reviewed by the Board. Executive Director Ms. Nicole Fletcher then requested a motion to approve the minutes. A motion was made by Ms. April Kenney to approve the minutes which was seconded by Ms. Lisa Ennis, and the motion unanimously passed.

New Business

A. COMMITTEE NOMINATIONS

Executive Director Ms. Nicole Fletcher started by stating that she would like to expand participation amongst Board members on the Complaint Committee and the Curriculum Review Committee. Typically each committee would have 2 Board members serve, and Executive Director Ms. Nicole Fletcher expressed that it could be a good time to introduce some fresh faces. Executive Director Ms. Nicole Fletcher then provided a brief summary of each committee. The Curriculum Review Committee assesses proposed curricula from interested Private Career School applicants, and upon approval of the curriculum passes them along to the Maryland Higher Education Commission who ultimately approves or denies the school's application. The Complaint Committee is tasked with reviewing failed inspection reports and making judgments regarding punishment for specific violations. Mr. Maurice Fains expressed interest in joining the Curriculum Review Committee, and Ms.

Lisa Ennis declared an interest in the Complaint Committee. Executive Director Ms. Nicole Fletcher stated that she would be in touch with individuals who expressed interest.

B. PROSPECTIVE BOARD TRAINING DATES

Executive Director Ms. Nicole Fletcher talked about her desire to clearly outline to Board members their role and the expectations that come with serving the State of Maryland. After discussion with the Board it was determined that a Monday in February would work best and a training session was tentatively scheduled for February 24, 2025. Executive Director Ms. Nicole Fletcher stated that she would confirm via email at a later date.

Old Business

A. NEW ESTHETICIAN MEMBER KATRINA LEE

Executive Director Ms. Nicole Fletcher introduced Ms. Katrina Lee, who has been a licensed esthetician since 2009. Ms. Katrina Lee talked about her journey as an esthetician, which stemmed from her desire to perform makeup services and has since led her down a path to performing corrective skin care services and eventually working for a dermatologist and also becoming an esthetics instructor. Ms. Lee now has her own practice and is excited to serve as a voice for estheticians contributing to the growth and development of the industry.

B. LEGISLATIVE UPDATES

i. CONTINUING EDUCATION REQUIREMENTS

Executive Director Ms. Nicole Fletcher began by stating that the open enrollment period for submission of continuing education applications has closed as of December 20, 2024, and there are currently ten approved providers. The continuing education requirement for renewal will go into effect January 1, 2026. Executive Director Ms. Nicole Fletcher stressed that licensees may only fulfill their continuing education requirements through a Board approved provider. There will continue to be open enrollment periods twice a year so that there will be an adequate amount of providers available to licensees.

ii. SB 1044 REGULATIONS

Executive Director Ms. Nicole Fletcher stated that proposed regulations have been sent to the Secretary's Office, where they are awaiting approval. Once approved, regulations will be added to the Board's website for a thirty day period to be available for public comment.

C. INSPECTION REPORT

Executive Director Ms. Nicole Fletcher provided the Inspection Summary for today's meeting. The data was collected from November 1, 2024 - January 3, 2025.

57	New shop applications received
4	New shops pending inspections - to be assigned
6	Complaints received
2	Complaints - open / to be assigned
15	Complaints - inspections completed
187	Inspections conducted
109	Inspections passed
24	Inspections failed
1	Failed - new shop inspections
5	Failed - late renewal inspections
8	Failed - complaint / per board inspections
10	Failed - routine inspections
44	Closed at time of inspection

D. APPRENTICESHIP RESTART

Apprenticeship Coordinator Mr. Jacob Guy opened by introducing the apprentice applicant interested in restarting the Apprentice Limited Nail Technician program. On November 21, 2024, Mai Trang Nguyen and sponsor Loi Tran inquired about a restart for the apprentice who was previously a licensed Apprentice Nail Technician from January 2023 through January 2024. The applicant had credit for completion of 3 months before the license expired. Executive Director Ms. Nicole Fletcher then asked the apprentice applicant what caused her to be unable to complete the apprenticeship program the first time around. Ms. Nguyen replied by stating that a family emergency interrupted her training and forced her to leave the salon for some time. Assistant Executive Director Ms. Breona Scott then confirmed with the new sponsor that he had submitted the appropriate forms for restart, and Executive Director Ms. Nicole Fletcher made it clear to the applicant that once approved for a restart, this would be her final opportunity to complete the apprenticeship program. Executive Director Ms. Nicole Fletcher then asked for a motion to approve the apprenticeship restart for Mai Trang Nguyen. Ms. Kelly Canty made a motion to approve the apprenticeship restart for Mai Trang Nguyen, seconded by Ms. April Kenney, and the apprenticeship restart was unanimously approved.

Public Comment

No public comment for the January 6, 2025 meeting.

Adjournment

Executive Director Ms. Nicole Fletcher requested a motion to call the meeting to adjournment at 10:37 A.M. Mr. Maurice Fains made a motion to adjourn the meeting, seconded by Ms. April Kenney, and then unanimously approved.

APPROVED BY: _____ on February 3, 2025.