

Elevator Safety Review Board / Business Meeting Minutes**1100 N. Eutaw Street, Baltimore MD 21201****June 18, 2024, TIME: 10:00 a.m. – 12:00pm****LOCATION: Virtual****Phone Information: +1 470-400-5690****PIN: 546 397 236 #****Board Members Attending**

Ed Hord, Chairman, Board Member

Steve Redman, Board Member

Jason Danker, Board Member

William Hosea, Board Member

Mike Moran, Board Member

Tom Lindsay, Board Member

Devki Virk, Commissioner, Division of Labor and Industry

Charles Meeks, Absent

Department of Labor Staff Attending

John Bull, Executive Director, Mechanical Boards

Sloane Kinstler, Assistant Attorney General

Matthew Venuti, Assistant Attorney General

Dave Dearborn, Program Manager, Division of Labor and Industry

Daniel Gutierrez, Chief Elevator Inspector, Division of Labor and Industry

Antoinette Thembi, Board Administrative Officer

Guests Attending

Dasia Williams, WMATA

Roll Call: Conducted by John Bull, Mechanical Board Executive Director, Department of Labor**CALL TO ORDER**

With a quorum established, Ed M. Hord, Board Chairman, called the Business Meeting of the Elevator Safety Review Board to order at 10:03 a.m.

APPROVAL OF MINUTES

Board members reviewed minutes of the Business Meeting held April 26, 2024. Chairman Hord presented; the Board approved the minutes.

Mr. Moran moved to accept the minutes. Mr. Danker seconded the motion. The Board voted to approve the minutes with all voting in favor.

COMPLAINT COMMITTEE

Executive Director Bull advised there were no reported complaints.

APPLICATION REVIEW COMMITTEE

Executive Director Bull reports there were no applications submitted for review by the Board.

PSI EXAM STATISTICS

Mr. Bull informed Board there were no exams to report. 2024 PSI exams are recorded as follows:

79 Test 42 Pass

CORRESPONDENCE

There was no correspondence to review.

OLD BUSINESS

2024 Elevator Safety Review Board Budget Review

Mr. Bull summarized the 2024 budget. The Elevator Safety Review Board is currently \$60,000 in the red. Mr. Bull informs the Board O&P Commissioner John Dove will not release specific details of the 2024 budget due to confidential information regarding state employees' salaries. The Elevator Safety Review Board is a 'stand alone unit'. Application fees collected are applied to salaries, rent, supplies and expenditures for the Board.

NEW BUSINESS

Registered Licenses / Application Process

Mr. Bull informed the Board at the close of 2023, there were 1,156 registered licenses which included all disciplines. Since the inception of the Elevator Safety Review Board, 1,960 registered licenses were recorded to date.

Mr. Moran questioned why there is a decrease in licensed Elevator Mechanics. Mr. Danker shared the statistics he has access to are only for union registered applicants. Mr. Redman asked what is the timeframe for renewal of a license. Mr. Bull replied all licenses expire after 2 years.

Mr. Bull will provide a list of all contractors registered in the AS 400 database.

Mr. Moran requested Mr. Danker provide a list of elevator contractors registered with the union in Maryland. The statistics will be reviewed at the next Board meeting.

Mr. Bull requested the Board create a more efficient process of reporting active licenses and contractors that are registered in the state of Maryland. Mr. Bull will reach out to the administrators of the AS 400 recording database to assist the Board in the creation of this tool.

Mr. Danker stated the application process takes too long. An electronic application should be available for the Elevator Safety review Board. Mr. Bull informed attendees an electronic application is currently under review with DOL / IT administrators.

Complaint Process

Counselor Kinstler summarized the complaint process for Board members. Informing members all complaints are initiated in writing. The appropriate form for complaints can be found on the DOL website. Ms. Kinstler reminded attendees Board members cannot file a complaint, nor can members be part of the investigation process. Mr. Bull underscored Elevator Safety Review Board members must remain neutral during the investigation process.

Elevator Inspections

Counselor Kinstler requested a list of all licensed Elevator Inspectors from the state Division of Labor and Industry. Ms. Kinstler requested Board members and DOL staff assist with compiling the list for review. Ms. Kinstler informed the Board data gathering does not require a motion. Counselor Venuti agrees.

Board Meeting Schedule

Mr. Lindsay suggested Board meeting should be held once a year. Counselor Kinstler suggested Board meetings be held quarterly. Chairman Hord stated as the current schedule stands, it is difficult to get all members to regularly attend. Mr. Hord requested review of the current meeting schedule at the next Board meeting July 20, 2024.

Board Reports

Executive Director Report

Mr. Bull informed the Board a new Investigator has been hired. Candidates for a second investigator are being interviewed.

Counsel Report

Ms. Kinstler introduced Mr. Venuti as the new Board Counsel.

Chairman Report

There was no report offered from Chairman Ed Hord

Wind Turbine Committee Report

There were no reports from the Committee.

Mr. Bull asked the Committee will a new license be created for Wind Turbine mechanics. Mr. Danker responded Wind Turbine Mechanics licenses are currently covered in COMAR A:171. Mr. Bull suggested the committee consider a niche license for Wind Turbine Mechanics, before the 2026 legislative session.

Mr. Dearborn suggested replacing former Wind Turbine Committee member Kaese Dillman with Mr. Daniel Gutierrez. The Wind Turbine Committee to consist of the following members.

- Jason Danker, Board Member
- Tom Lindsay, Board Member
- Pete Meeks, Board Member
- Daniel Gutierrez and Matthew Venuti (Committee Advisor and Counsel)

Mr. Danker made a motion to accept the creation of new committee members. Mr. Moran seconded the motion. All members agreed unanimously.

A Close Session was not requested

Adjournment

With no other business to consider, Chairman Hord suggested adjournment.

Mr. Moran made a motion to adjourn the meeting, seconded by Jason Danker. Board members voted unanimously to adjourn the June 18, 2024, meeting at 11:15 a.m.

The next Elevator Safety Review Board meeting is scheduled in person at the Department of Labor on July 20, 2024.

Signature on File

8/20/24

John Bull
Executive Director

Date

Signed as voted and approved by the Board on: 8/20/24