**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  March 9, 2023

**Time:** 2:00 p.m.

**Place:** 1100 N. Eutaw Street

 Baltimore, MD 21201

 Access Using Video Conferencing

 Meet.google.com/ipm-pxny-hej

 Phone: 1-484-416-2276

 PIN: 201 307 165#

**Present:** Howard (Skip) Harclerode, P.E., Chairman

 David Mongan, P.E., Vice Chairman

 Sallye Perrin, P.E., Secretary

 Karl Rickert, P.E

 Pastor Farinas, P.E.

**Others Present:** Zevi Thomas, Executive Director

 Jessica Praley, AAG, Counsel to the Board

 Ruby Courtney, Board Administrator

 Dorian Price, Administrative Specialist

 Dara Moore, Administrative Specialist

 **Absent:** Edward Hubner, P.E.

 Raquel Meyers, Assistant Executive Director

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**CALL TO ORDER**

Chairman Harclerode called the meeting to order at 2:03 p.m.

**ACTION ON MINUTES**

Motion (I) was made by Mr. Farinas, seconded by Mr. Hubner, and unanimously carried by the Board to approve the minutes of the February 9, 2023 Board meeting as submitted.

**APPLICATIONS APPROVED BY THE BOARD**

Motion (II) was made by Mr. Farinas, seconded by Ms. Perrin and unanimously carried to approve 14 applications for reciprocity, one applicant for PE Licensure by Transfer of Grades and 11 applications for the Principles and Practice of Engineering Examination and to request more information from two reciprocal applicants and two exam applicants.

**Applications for PE Licensure by Reciprocity are as follows:**

Chacon, Sergio (60731) Powell, Sean R. (60738)

Delgoshaei, Payam (60732) Ranken, Christopher (60739)

Hundekar, Prakash M. (60733) Raper, Garrett M. (60740)

Iloka, Tobias A. (60734) Sheehan, Paul J. (60741)

Johnston III, Orin A (60735) Smith, Minor B. (60742)

Long, Daniel (60736) Touza, Felix L. (60743)

Postelthwait, David T. (60737) Wilson, Tracy A. (60744)

**Applications for PE Licensure by Transfer of Grades are as follows:**

Alameer, Dawood S. (60745)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Adelakun, Babatunde Mesfin, Theodros T.

Biagioli, Thomas E. Miller, Stephen N.

Hatten, Nishka K. Oyelami, Lawrence O.

Lawrence, Kristopher Sandonato, Zachary D.

Madensky, Nicole K. Weis, Curtis T.

McGaughan, Michael S.

**NEW BUSINESS**

**Report of the February 22, 2023 Joint Chairs Meeting**

Chairman Harclerode reported the Joint Chairs discussed the proposed newly established licensing requirements by the Maryland Department of the Environment (MDE) for individuals who perform onsite wastewater services. The Joint Chairs supported the Professional Engineers’ Board’s position that Professional Engineers should be exempt from any fees or certification requirements as part of this law. Mr. Mongan asked if a letter had been written by the Joint Chairs as to their position on this issue and the answer was no. Board Counsel asked if the Board was ever asked for their position on this issue and the answer was no. Board Counsel stated this proposed legislation (SB 7/HB 30) is through the Senate and currently in the House. Board Counsel agreed to draft a letter with the position of the Joint Chairs on this issue. She will work with staff in the Secretary’s office who handles these legislative matters to ensure a prompt response with the position of the Joint Chairs.

Mr. Ricket asked if a financial report of the status of the Design Boards funds was given at the meeting and was informed there was no financial report provided. The Board requested that be put on the agenda for the next Joint Chairs meeting which is scheduled for May 24, 2023.

The Executive Director, Mr. Thomas also added that fees were also discussed by the Joint Chairs and that the Executive Directors are currently reporting fees in the surrounding states. Specifically, the fee for a PE Firm Permit and possible increase in license fees was discussed. Healso stated the fee increases must be done collectively by all of the Design Boards. Mr. Thomas stated permission must be obtained from the Secretary’s office before fees can be increased. Ms. Praley also added that any changes in board fees are not subject to the same deadline as Legislative Bills

**OLD BUSINESS**

**Board Policies and Guidelines for Processing Applications**

The Board reviewed the Board Policies and Guidelines for Processing Applications which included changes and updates from the February 9, 2023 Board meeting. Ms. Perrin stated that all issues have been addressed except for the Washington Accord.

Ms. Perrin mentioned that the Education Committee of NCEES will be having a meeting at the NCEES Regional Meeting. Ms. Perrin asked the Board members who are attending this Regional meeting, to attend the Education meeting. The Board Policies and Guidelines for Processing Applications will be discussed again after that meeting so any issues with Washington Accord can be addressed.

Ms. Perrin also asked that the current word document for Board Policies and Guidelines for Processing Applications be turned into a formal document once it is completed.

Ms. Perrin mentioned she received confirmation from the Senate Nomination Committee that she will continue to serve on the Board for another five years. Mr. Ricket mentioned he received that confirmation as well.

**CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT - None**

**REPORT FROM ETHICS COMMITTEE**

Ms. Perrin stated that the Education Committee of NCEES is preparing a one hour online Ethics course. Mr. Farinas mentioned the Maryland Society of Professional Engineers (MSPE) also offers 15 credit hours of Ethics free of cost.

**REPORT FROM BOARD COUNSEL**

Ms. Jessica Praley introduced herself as the new Board Counsel. She also is Counsel for the Certified Interior Designers, Landscape Architects, Real Estate and the Tax Preparers Boards. She also stated that the MDE proposed bill will be the first thing on her agenda for this Board and wanted to know what type of demographic information is required.

**REPORT FROM EXECUTIVE DIRECTOR**

Mr. Thomas reported that all state sponsored travel for the NCEES Regional Meeting must be completed by March 13, 2023. Chairman Harclerode confirmed completion for his travel arrangements related to the upcoming Regional Meeting.

Mr. Thomas also mentioned that MSPE is holding a newly licensed engineers’ ceremony on May 17, 2023. Ms. Perrin volunteered to attend. Chairman Harclerode stated he would have to check his schedule to see if he is available.

**CORRESPONDENCE - None**

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 48 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**EXECUTIVE SESSION**

Motion (III) was made by Ms. Perrin, seconded by Mr. Mongan and unanimously carried to enter Executive Session at 2:40 p.m. at Meet google.com/ipm-pxny-hej or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).  Upon completion of the session, the Board reconvened its public meeting at 3:05 p.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee March 9, 2023.

16-PE-22 Pre-charge. Remain on report for tracking purposes only

18-PE-22 Still under investigation. On hold

02-PE-23 Pre-charge. Remain on report for tracking purposes only

05-PE-23 Forward to Board Counsel to see if referral to another Board is warranted before

 closing

07-PE-23 Recommend close. No follow up documentation submitted

08-PE-23 Pre-charge. Remain on report for tracking purposes only

10-PE-23 Pre-charge. Remain on report for tracking purposes only

12-PE-23 Pre-charge. Remain on report for tracking purposes only

13-PE-23 Pre-charge. Remain on report for tracking purposes only

14-PE-23 Pre-charge. Remain on report for tracking purposes only

15-PE-23 Pre-charge. Remain on report for tracking purposes only

16-PE-23 Pre-charge. Remain on report for tracking purposes only

17-PE-23 Pre-charge. Remain on report for tracking purposes only

18-PE-23 Pre-charge. Remain on report for tracking purposes only

19-PE-23 Pre-charge. Remain on report for tracking purposes only

20-PE-23 Hold until court case is decided

21-PE-23 Awaiting additional information

The Board discussed four applications for renewal/reinstatement. One will receive a 30-day letter, another applicant will be fined for signing/sealing two projects on an expired license ($300 per project), another licensee will not be fined due to medical circumstances and his application for reinstatement will be granted and the last applicant will be audited and is required to report 32 professional development hours.

Motion (IV) was made by Ms. Perrin, seconded by Mr. Mongan and unanimously carried to accept the recommendations of the Complaint Committee.

**REINSTATEMENT APPLICATIONS**

The applications for reinstatement were discussed during the Executive Session.

**OTHER BUSINESS**

Mr. Thomas mentioned the issue with CPC audits carry forward credits reported. When carry forward credits are used to satisfy the professional development requirement, licensees are having difficulties providing proof those courses were satisfactory completed during an earlier renewal cycle, even though regulations require a record of courses completed to be maintained for at least four years.

Ms. Perrin suggested eliminating carry forward credits since we only require 16 professional development hours. Mr. Thomas mentioned that most states require 24 professional development hours. This issue will be discussed at the April 2023 meeting when all Board members are expected to be present.

The next Board meeting is scheduled for Thursday, April 13, 2023.

**ADJOURNMENT**

Motion (V) was made by Mr. Rickert seconded by Mr. Farinas and unanimously carried to adjourn the meeting at 3:15 p.m.

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Signed by: Howard C. Harclerode, II Date: March 15, 2023

                  Board Chairman